

Important Notes about APOSTILLE Requirements

Since July 14, 2007, the Republic of Korea has been a part of the 1961 Hague Convention abolishing the Requirement of Legalization for Foreign Public Documents. The Convention provides for the simplified certification of public (including notarized) documents to be used in countries that have joined the convention. The APOSTILLE ensures that public documents issued in one signatory country will be recognized as valid in another signatory country.

APOSTILLE certificates are to be submitted **within 20 days after enrollment** to Mr. Oh, Youngcheol of UNIST Admissions Team(Bldg. 201, Room #105).
For information regarding how to get an APOSTILLE, please refer to the website(www.hcch.net)

A. Newly admitted students from countries which are signatories to the convention must meet the following requirements:

1. Official certificates(3 years of High school transcripts and high school diploma) should be submitted with the APOSTILLE attached.
2. All documents should be in English. Documents in another language should be accompanied by a notarized English translation.

3. The use of the model Apostille certificate

The diagram shows a model Apostille certificate form with an orange border. To the left of the form, a bracket groups the entire form under the label "10 numbered standard informational items". Above the form, a bracket points to the title "APOSTILLE (Convention de La Haye du 5 octobre 1961)". To the right of the form, two brackets provide further context: one for items 1 to 4, stating "Items 1 to 4 relate to the underlying document", and another for items 5 to 10, stating "Items 5 to 10 relate to the Competent Authority issuing the Apostille".

Title

10 numbered standard informational items

APOSTILLE
(Convention de La Haye du 5 octobre 1961)

1. Country:
This public document

2. has been signed by

3. acting in the capacity of

4. bears the seal/stamp of

Items 1 to 4 relate to the underlying document

Certified

5. at 6. the

7. by

8. No

9. Seal/stamp: 10. Signature:

Items 5 to 10 relate to the Competent Authority issuing the Apostille

B. Students admitted from countries which are NOT signatories to the convention and do not recognize the APOSTILLE must meet the following requirements:

1. **Official certificates(3 years of High school transcripts and diploma)** must be legalized by a government officer in your country.
2. **All documents should be in English.** Documents in another language should be accompanied by a notarized English translation.

[The list of countries for Apostille]

Albania	Germany	Niue
Andorra	Greece	Norway
Antigua and Barbuda	Grenada	Oman
Argentina	Honduras	Panama
Armenia	Hong Kong	Paraguay
Azerbaijan	Hungary	Peru
Australia	Iceland	Poland
Austria	India	Portugal
Bahamas	Ireland	Romania
Bahrain	Israel	Russian Federation
Barbados	Italy	Saint Kitts and Nevis
Belarus	Japan	Saint Lucia
Belgium	Kazakhstan	Saint Vincent and the Grenadines
Belize	Korea, Republic of (South)	Sao Tome and Principe
Bosnia and Herzegovina	Kyrgyzstan	Samoa
Botswana	Latvia	San Marino
Brunei Darussalam	Lesotho	Serbia
Bulgaria	Liberia	Seychelles
Burundi	Liechtenstein	Slovakia
Cape Verde	Lithuania	Slovenia
Colombia	Luxembourg	South Africa
Cook Islands	Macao	Spain
Costa Rica	Macedonia, FYR of	Suriname
Croatia	Malawi	Swaziland
Cyprus	Malta	Sweden
Czech Republic	Marshall Islands	Switzerland
Denmark	Mauritius	Tonga
Dominica, Commonwealth of	Mexico	Trinidad and Tobago
Dominican Republic	Moldova	Turkey
Ecuador	Monaco	Ukraine
El Salvador	Mongolia	United Kingdom
Estonia	Montenegro	Uruguay
Fiji	Namibia	USA
Finland	Netherlands	Uzbekistan
France	New Zealand	Vanuatu
Georgia	Nicaragua	Venezuela

※ Please visit the website below for updated list of the countries

<https://www.hcch.net/en/instruments/conventions/authorities1/?cid=41>