

---

**Notice on announcement and registration  
for the successful applicant of the  
2025 Spring(1st & 2nd) Graduate Admission**

---



**2024. 12.**

**UNIST Admissions Team**

<b>1. Announcement of final successful applicants and registration information .....</b>	<b>01</b>
<b>2. Submission of the APOSTILLE certificate .....</b>	<b>08</b>
<b>3. Cooperation with Visa Issuance .....</b>	<b>09</b>
<b>4. Inquiries regarding Lab assignments and curriculum by major .....</b>	<b>10</b>
<b>5. Information on move into the Dormitory .....</b>	<b>11</b>
<b>6. Information on Orientation, Course registration and Tuition payment .....</b>	<b>12</b>
<b>7. Submission of the Medical Examination .....</b>	<b>14</b>
<b>8. Information on Scholarship .....</b>	<b>15</b>
<b>9. Information on Lab Safety Education .....</b>	<b>16</b>

1

## **Announcement of final successful applicants and registration information**

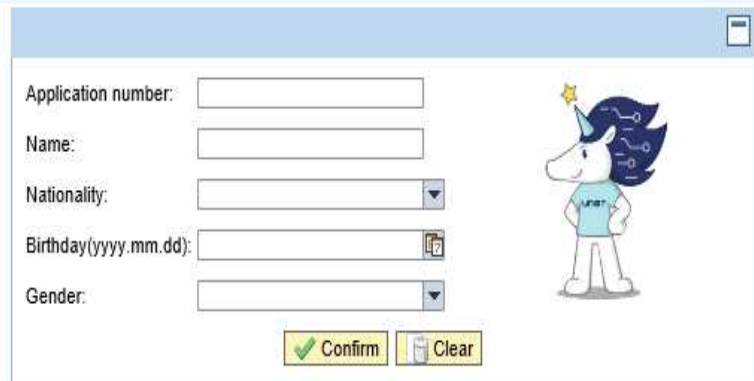
### □ **How to search for successful applicants**

A. Announcement date: Expected 2024.12.27.(Fri.) 11:00am (Korean Standard Time)

B. Access to the UNIST Graduate School Admissions Website  
(<https://admg-intl.unist.ac.kr/>)

C. Inquiry: Click on banner or notice → Go to the linked webpage  
→ Enter applicant's information → Check for the final results

#### ***Inquiry for the Final Results***



The screenshot shows a web form titled "Inquiry for the Final Results". The form contains the following fields: "Application number:" (text input), "Name:" (text input), "Nationality:" (dropdown menu), "Birthday(yyyy.mm.dd):" (text input with a calendar icon), and "Gender:" (dropdown menu). To the right of the form is a cartoon unicorn mascot wearing a blue shirt with "UNIST" on it. At the bottom of the form are two buttons: "Confirm" (with a green checkmark icon) and "Clear" (with a trash can icon).



## **FIRST IN CHANGE**

- \* Input information: Application No., Name, Nationality, Birthday, Gender
- \* The 5th and 6th letter of 9 digits of the application number are Alphabet Capital letters.

### □ **How to register for admission to the finalists**

A. How to register: Applicants who want to register among the finalists must read and follow the instructions.

- 1) Register: Click the 'Submit Admission Registration Confirmation Form' button, Check the information on the successful applicants on the next page and submit it by online.

2) Non-register: Close the page after checking for the final results.  
(No need to submit Admission Registration Confirmation Form)

**\* If you do not submit 'Admission Registration Confirmation' for admission within the registration period, it will be regarded as not registered.**

**B. Registration period: From the time of the announcement of final successful applicants ~ 2025.01.02.(Thu.) 18:00 (KST)**

**C. How to submit the Admission Registration Confirmation(procedure)**

2024 Graduate Admission

**Notice**

Congratulations!  
You are a successful Candidate of Interview Evaluation.  
Be sure to check the registration information on the notice board of the admissions homepage.  
If you want to be enrolled for the graduate program, please submit 'Admission Registration Confirmation' below.  
If you do not submit the 'Admission Registration Confirmation' within the registration deadline, Your acceptance will be cancelled(consider as you don't want to register).

※ To International Applicants  
To issue the VISA, the admissions team will ask several information.  
Please check your email regularly and response it as soon as possible.

**Result**

Name:  
Application Number:  
Nationality:  
Scholarship:  
Degree:  
Major:  
Result: Accepted  
Additional Notice:

[Print Certificate of Acceptance](#) [Submit Admission Registration Confirmation Form](#)



Admission Registration Confirmation Form

**UNIST Graduate Admission Registration Confirmation**

**Admission Information**

Categories	Details
Admissions	2024 Spring 2nd
Application Number	
Name of Applicant	
Date of Birth	
Admission Scholarship	
Admission Degree	
Admission Major	

As above, I have finally passed UNIST's Graduate admission Process.  
Therefore, I would like to enroll in the graduate program according to the admission procedure of UNIST.  
As a student of UNIST, I acknowledge the student's rights and obligations. I also pledge to obey the regulation and rules of UNIST faithfully.

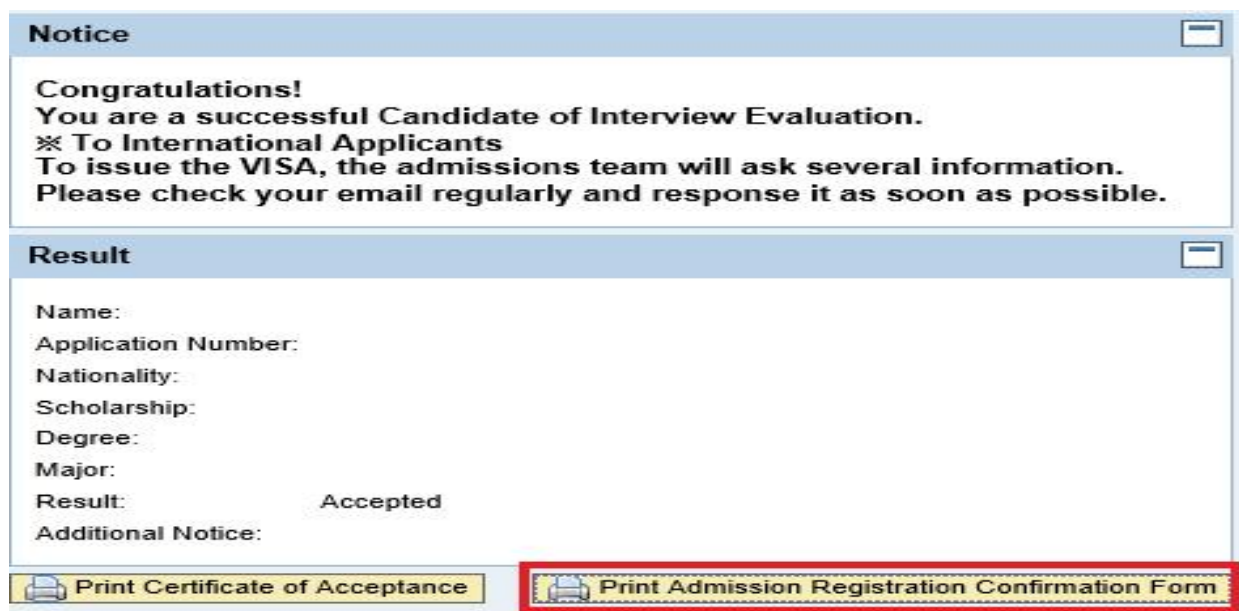
Date of confirmation: 2023.12.19  
Name of Student:

To UNIST PRESIDENT

I have confirmed the above information and express my intention to enroll in UNIST's graduate program.

(Please Check the box)

[Submit](#)



- \* Confirm the contents in Registration Confirmation and click the 'Submit' button after checking the checkbox.
- \* When the message “Would you like to submit your registration confirmation?” appears, Click the button “Yes”.
- \* After then the “Admission Registration Confirmation” button will be changed from ‘Submit’ to ‘Print’.
- \* Then, you can also print “Admission Registration Confirmation” and “Certificate of Acceptance”.

D. The tuition fee for new students following the final successful registration will be collected by the Educational Affairs Team during the tuition payment period for current students.

- \* Payment Bill will be issued to persons whose registration has been

confirmed by submitting the Admission Registration Confirmation.

E. Withdrawal of registration: If you wish to withdraw from enrollment due to admission to another university, employment, or personal circumstances after registering for admission(submit the Admission Registration Confirmation), access to the 'Withdrawal website'.

\* The registration withdrawal website and registration withdrawal period is announced on the admissions website.(Individuals are responsible for any disadvantages caused by not applying for withdrawal of registration despite the cause of registration withdrawal.)

F. Inquiry: [adm-g@unist.ac.kr](mailto:adm-g@unist.ac.kr) (Graduate Admissions Officer)

□ **Guidance of documents required to be submitted by registrants after final acceptance(Very Important)**

A. Finalists of this admission have to submit Academic Background Verification Documents and Financial Verification Documents

B. Academic Background Verification Documents

Category		Detailed Information
Submitted Documents	Degree in Korea	'Original Documents' for the final 'Degree Certificate (Graduation Certificate) and Transcript' * Priority submission of 'expected graduation certificate' to prove visa-related academic background
	Degree Abroad	'Original Apostille(Consular Confirmation) documents' for the final 'Degree(Graduation) Certificate and Transcript'
Submission Deadline	Degree in Korea	~ February 26th(Wed.), 2025 (2025.02.26.(Wed.), KST)
	Degree Abroad	~ January 17th(Fri.), 2025 (2025.01.17.(Fri.), KST) * Koreans who do not need to issue visa can submit until the submission deadline who has degree in Korea.
Submission Address		Admissions Team, Room #105, Main Administrative Building(201), UNIST-gil 50, Ulju-gun, Ulsan(44919), Republic of Korea * Tel. 82-52-217-1180 * It can be submitted by mail(post) or in person * Business hours: 09:00am~18:00pm(Lunch Time: 12:00pm~13:00pm)

※ Applicants who are (expected to) graduate from UNIST's undergraduate and graduate programs don't have to submit separate documents proving their academic background.

(We plan to verify the applicant's final academic background by requesting an academic background inquiry from the Educational Affairs Team of UNIST)

※ If the final accepted students do not submit the Apostille(Consular Confirmation) related to academic background verification documents within the deadline, the admission should be canceled.

※ Only documents issued within 2 months from the date of submission to the admissions team are valid, and documents issued before that time are not accepted. (Apostille(Consular confirmation) of an overseas degree holder is valid for issuance within 6 months)

※ If you can not issue a graduation certificate because you have not yet graduated from a 'Korean university', first issue and submit the

'Expected Graduation Certificate', and then submit the original final 'Graduation Certificate and Transcript' after graduation by the deadline.

- ※ If it is not possible to submit 'Academic Background Verification Documents' within the specified deadline, please contact the admissions team and discuss in advance. (Inquiry: [adm-g@unist.ac.kr](mailto:adm-g@unist.ac.kr))
- ※ If the original certificate is issued only once, make a copy of the document and get an apostille (consular confirmation) on the copy.
- ※ Submitted documents should never be returned to students after enrolled in UNIST.

### C. Financial Verification Documents

(Applicable only to the Management Engineering)

- In the case of international students who have finally accepted to the UNIST graduate program, must submit financial Verification documents to confirm that he/she can cover his/her living expenses in addition to the scholarship benefits provided.
- Submit a 'Bank Certificate of deposit(balance) or Bank Statement' of your own bank account with a balance equivalent to Below.

	Category	Detailed Information
Required Bank Account Balance Equivalent	Major in Science and Engineering (Master / Combined M-D)	None (Not Applicable)
	Major in Science and Engineering (Doctor)	None (Not Applicable)
	Major in <u>Management Engineering (School of Business Administration)</u> (Master / Combined M-D)	<u>USD 4,000 or more</u> (in Student's Bank Account)
	Major in <u>Management Engineering (School of Business Administration)</u> (Doctor)	<u>USD 2,700 or more</u> (in Student's Bank Account)
Submission Deadline	<u>~January 17th(Fri.), 2025 (2025.01.17.(Fri.), KST)</u>	
Submission Address	Admissions Team, Room #105, Main Administrative Building(201), UNIST-gil 50, Ulju-gun, Ulsan(44919), Republic of Korea * Tel. 82-52-217-1180 * It can be submitted by mail(post) or in person * Business hours: 09:00am~18:00pm(Lunch Time: 12:00pm~13:00pm)	



- ※ Admission will be canceled if financial verification document is not submitted.
- ※ All the documents must be shown in USD or the USD equivalent of foreign currency and be issued within 30 days unless it has its valid date.
- ※ All financial documents must be written in English and submitted in the original copy with notarization.(Or consular confirmation)
- ※ If you have a bank account in Korea, you can issue a 'Bank Certificate of deposit (balance) or Bank Statement' from the Korean bank and submit it without notarization.
- ※ If it is difficult to verify the balance in your bank account, you can issue and submit a 'Bank Certificate of deposit(balance) or Bank Statement' for your parent's bank account. In this case, you must also submit your family relationship certificate.
- ※ If you can't submit the financial verification document, you should contact UNIST's Admissions Team immediately.

D. Inquiry: [adm-g@unist.ac.kr](mailto:adm-g@unist.ac.kr) (Graduate Admissions Officer)

## 2

# Submission of the APOSTILLE certificate

- **Submit the APOSTILLE certificate(Refer to the Attachment 2)**
  - A. All the admitted students must submit the APOSTILLE of diploma and transcript to the admissions team. (Overseas(Foreign) university degree holders)
    - \* Admission may be canceled if the Apostille is not submitted after the final successful applicant registration.
    - \* If the original certificate is issued only once, make a copy of the document and get an apostille(consular confirmation) on the copy.
  - B. Applicants should refer to the attached file(Attachment 2) and prepare to submit an Apostille.
    - \* If the original of the graduation certificate and transcript cannot be reissued, be sure to make a copy of the documents and obtain an apostille on them.
  - C. Submit your apostille degree certificate(Graduate Certificate) and transcript.
    - \* Due Date(Arrival deadline): 2025.01.17.(Fri.) (By International Post(Mail))
  - D. After receiving the issued Apostille for proof of individual academic background, submit it to the UNIST Admissions Team by registered(international express) mail or in person directly.
  - E. Mailing address: Admissions Team, Room #105, Main Administrative Building(201), UNIST-gil 50, Ulju-gun, Ulsan 44919, Republic of Korea (Ms. Kim) \* Zip code: 44919
    - \* UNIST can issue a Certificate of Admission after the Apostille is confirmed. If you do not submit the apostille, the Certificate of Admission will not be issued and your admission would be revoked.
  - F. Inquiry: [kimseolin@unist.ac.kr](mailto:kimseolin@unist.ac.kr)  
(Person in charge of task for academic background inquiry)

### 3 Cooperation with Visa Issuance

---

#### □ VISA

- A. [You must fill out the Google form and send copy of your passport](#) to '[kimseolin@unist.ac.kr](mailto:kimseolin@unist.ac.kr)' by [2025.01.09.\(Thu.\)](#).
- B. Website address(Google form) for entering information:  
[~2025.01.09.\(Thu.\)](#)  
→ <https://forms.gle/E8mdzBJkptRf1TGh6>
- C. Visa documents will be sent to you by post(international express mail) as soon as possible after confirming your submissions of your APOSTILLE certificate and after then, confirming Visa information from admissions team.[\(Early of February, 2025\)](#)  
  
**\* You are responsible for delay in sending visa issuance related documents due to non-submission of an apostille or non-input of visa-related information(non-submission of a copy of the passport).**
- D. Inquiry: [kimseolin@unist.ac.kr](mailto:kimseolin@unist.ac.kr)  
(Person in charge of Task for issuing visa related documents)

**4****Inquiries regarding Lab assignments  
and curriculum by major**

---

\* If you have any questions about the curriculum of the major or assignment of your lab, please contact the center for each major below.

 **College of Engineering**

- A. Mechanical Engineering: [taehoonc@unist.ac.kr](mailto:taehoonc@unist.ac.kr)
- B. Urban Infrastructure Engineering/Disaster Management Engineering/  
Environmental Science Engineering/Water-Energy Nexus/  
Nuclear Engineering: [jbcho@unist.ac.kr](mailto:jbcho@unist.ac.kr)
- C. Materials Science and Engineering: [kmj4758@unist.ac.kr](mailto:kmj4758@unist.ac.kr)
- D. Energy and Chemical Engineering/Carbon Neutrality  
: [minjungan@unist.ac.kr](mailto:minjungan@unist.ac.kr)

 **College of Information and Biotechnology**

- A. Design/Artificial Intelligence/Computer Science and Engineering  
: [happyh220@unist.ac.kr](mailto:happyh220@unist.ac.kr)
- B. Biomedical Engineering(including 'UNIST-IBS Neuroscience Inter-Institutional  
Scholarship')/Health Science and Technology/Health Innovation  
and Entrepreneurship/Biological Sciences  
: [namemovie@unist.ac.kr](mailto:namemovie@unist.ac.kr)
- C. Industrial Engineering, Electrical Engineering: [diani@unist.ac.kr](mailto:diani@unist.ac.kr)

 **College of Natural Sciences**

- A. Physics/Applied Physics/Mathematical Sciences: [yoonyj12@unist.ac.kr](mailto:yoonyj12@unist.ac.kr)
- B. Chemistry: [cavna@unist.ac.kr](mailto:cavna@unist.ac.kr)

 **School of Business Administration**

- A. Management Engineering: [jylee0118@unist.ac.kr](mailto:jylee0118@unist.ac.kr)

## 5

# Information on move into the Dormitory

### □ Application for Student Residence(Dormitory) use

A. Application period: **2025.01.14.(Tue.)** ([Notice on the dormitory website later](#))

B. Information of application must be confirmed through the dormitory application announcement. (ex: exact application date and time, application method, upload of tuberculosis test result, the date of acceptance check and payment due date, etc.)

\* In order to enter the dormitory, the tuberculosis screening form (Attachment 3) must be uploaded to the dormitory website. For more information, please refer to the notice to be posted. **(Valid only for tuberculosis screening certificates tested after January, 2025).**

C. Dormitory Website: <https://dorm.unist.ac.kr>

\* When applying for a dormitory, [log in with ID: Application Number, Password: 8-digit date of birth\(YYYY.MM.DD\)](#)

D. Inquiry: [Say1222@sni.co.kr](mailto:Say1222@sni.co.kr) or [hello31213@sni.co.kr](mailto:hello31213@sni.co.kr)

\* Depending on the operating status of the dormitory, if there are no rooms remaining as a result of application, you may not be able to receive a room assignment.

## 6

## Information on Orientation, Course registration and Tuition payment

### Orientation

- A. Educational Affairs Team: Distribute orientation materials to every graduate freshman via e-mail before the course registration
- B. College/School: If needed, each college(school) or department will hold the orientation (online or offline)
- C. Inquiry: [registrar@unist.ac.kr](mailto:registrar@unist.ac.kr) (Education Affairs Team)

### Course registration

- A. Date: February 6th(Thu.), 2025 ~ 7th(Fri.)
- B. Students who fail to register during above period can register courses through the 1st week of the semester.  
**\* Course Confirmation and change period: First week of the semester, March 4th(Tue.), 2025 ~ March 7th(Fri.), 2025**
- C. Inquiry: [registrar@unist.ac.kr](mailto:registrar@unist.ac.kr) (Educational Affairs Team)

### UNIST Student ID Number

- A. Check the student ID number on the Graduate School Admissions website in [Early of February, 2025](#)
- B. Inquiry procedure: Access the admissions website → Click the student number inquiry banner(link) → Enter applicant's information → Check the Student Number
- C. Inquiry: [registrar@unist.ac.kr](mailto:registrar@unist.ac.kr) (Educational Affairs Team)  
**\* The student ID number will be generated after the confirmation of registration for the final admitted students for the Spring semester of 2025 is completed. Please check after 2025.02.03.(Mon.).**  
**\* Freshman can inquiry for 'student ID number', If they have completed the submission of academic and financial verifying documents.**

□ **Information on how to pay tuition**

A. Payment period: February 25th(Tue.), 2025 ~ 27th(Thu.)

1) Government Scholarship students: 0 KRW Enrollment

2) UNIST Scholarship, Other Scholarship students: Actual Payment

**\* The notice of the tuition payment for Spring semester 2025 will be notified on Academic Bulletin Board (in UNIST student portal) before the payment period.**

B. Tuition bill print: February 24th(Mon.), 2025 ~ 27th(Thu.)

C. Tuition payment Method: Choose one among Bank Transfer (Kyoungnam Bank)/Credit Card(Kyoungnam BC Card)

D. Application of installment

1) Application of installment: 1 week prior to tuition fee payment.  
Will be announced through Academic Bulletin in UNIST Portal

2) Government Scholarship/Other Scholarship students: One-off payment, 2 or 4 times installment

3) UNIST Scholarship students: One-off payment, 2 or 4 or 6 times installment

E. Inquiry: [registrar@unist.ac.kr](mailto:registrar@unist.ac.kr) (Educational Affairs Team)

## 7

## Submission of the Medical Examination

- **Medical Examination(Refer to the Attachment 3, Mandatory)**
- A. All newly enrolled students are required to get a Tuberculosis test (only Chest X-ray) and submit the result.
- B. Document for submission: Chest X-ray result form(Must use attached Form)
- \* All new students must submit the results of tuberculosis screening (chest X-ray) regardless of admission to the dormitory(results, diagnosis, and findings are all possible), and only the results are valid within the last 2 months(Health Check-up after January, 2025) before the start of the semester.
  - \* According to the Infectious Disease Prevention and Control, it is mandatory to receive 2nd shot of the measles vaccination.
  - Screening agency: Clinic or Hospital near student's residence
  - Deadline for submission
    - Online and Offline submission: ~ 2025.02.21.(Fri.)
  - Office for submission
    - Those who will live in UNIST Student Residence(Dormitory)
      - Student Residence Webpage, Submit to <https://dorm.unist.ac.kr>
    - Those who will live outside of UNIST
      - Submit to Center for international Affairs([Bldg. 104, Room E201-3](#))
  - \* Foreign students have to submit the scanned form(Attachment 3) 10 days before you come to Korea via email,([unist.cia@unist.ac.kr](mailto:unist.cia@unist.ac.kr)) and then Submit the original documents at the offline orientation after you arrive at UNIST.
  - \* Anyone who fails to submit the form may be requested not to attend the orientation.
  - \* The further notice for foreign students will be made by the Center for International Affairs.
- C. Inquiry
- 1) Students who do not enter the dormitory: [unist.cia@unist.ac.kr](mailto:unist.cia@unist.ac.kr)
  - 2) Students entering the dormitory
    - \* Contact: [Say1222@sni.co.kr](mailto:Say1222@sni.co.kr) or [hello31213@sni.co.kr](mailto:hello31213@sni.co.kr)



## 8

# Information on Scholarship

---

### □ Scholarship

A. Amount of Scholarship: Full tuition fees(Government Scholarship)

**\* UNIST Scholarship: Successful applicants pay the tuition at their own expense. And when Stipend is paid during the semester, their advisors support the divided amount corresponding to the tuition.**

B. Eligibility

1) Scholarship period: Within the class period of each degree program

2) A student who achieved at least 3 credits in the previous semester and did not received the academic warning(GPA 3.0/4.3)

3) However, a freshman is eligible to receive full tuition fee waiver scholarships for the first semester(Government Scholarship).

C. Detailed information about scholarships will be announced during the freshmen orientation

D. Inquiry: [scholarship@unist.ac.kr](mailto:scholarship@unist.ac.kr)

**\* All successful students are required to check notice of Website (Homepage) and e-mail regularly.**

## 9 Information on Lab Safety Education

### Purpose of Education

- To cultivate a sense of safety awareness among new workers in labs and to acquire the minimum basic knowledge of safety.
- To enhance the safety awareness of lab workers and encourage voluntary participation in safety and health activities to contribute to the prevention of laboratory accidents.

### Who

- New Lab workers (undergraduates/graduate students/faculty/researchers/staff)
- \* **Except the (Graduate) School of Business Administration**

### Education Category

Method	Type	Time	Period	Notes
Offline	(New) Education <sup>Important</sup> <Mandatory>	2 Hours	2 Sessions (2 days) *Once every other week	*If absent from on-site education, <b>access to the lab will be restricted.</b> *Only one attendance is required out of the two sessions.
Online	(Regular) Education <Mandatory>	3 Hours or 6 Hours	4 weeks	*1st semester offline- education completers: Not applicable. *If absent from on-site education, <b>access to the lab will be restricted.</b>

- \* **After completing the offline (new) education, starting from the next semester (2nd semester), you are required to complete the online (regular) education.**
- \* **For online (regular) education, the completion time (3 hours or 6 hours) varies depending on the Level (low risk or high risk) of the research lab you belong to.**

## Timeline

Type	Schedule for 2025 1 <sup>st</sup> semester			
	March	April	May	June
① (New Offline) Edu	●	●		
② (Regular Online) Edu		●	●	●

## Others

- For the commencement of education, notifications will be sent to each individual via email and text message, organized by the Lab Safety Team.
- Detailed guidance will be attached to the notification emails.

## Head-Up[★Must-Read]

### <A list of most commonly confused for the education >

- When checking emails, make sure to confirm the sending department.  
(In the initial days of campus life, you will receive various education guidance from multiple different departments. Please make sure not to confuse it with other education guidance and always confirm the organizing department.)
- Safety education is only for those who have been informed by the Lab Safety Team!  
(Safety education participants will receive guidance emails from the Lab Safety Team. Please wait until you receive the notification email.)
- If only your colleagues excluding yourself receive Offline(New) education attendance notifications  
(If you take part in the orientation (organized by the department you belong to) where an on-site(offline) safety education session is conducted, then you will be automatically excluded from the list of participants for New Education.)
- Education is operated through our own dedicated system for lab safety education (Not Blackboard! on UNIST portal ✕)  
(Please do not confuse education conducted by other departments using the Portal(Blackboard). Our team does not utilize Blackboard.)

## Contact Information for Inquiries

- Inquiry: [jrhn4251@unist.ac.kr](mailto:jrhn4251@unist.ac.kr) / [Mr.Jun](#)(Laboratory Safety Team)